

**AGENDA**



**Recommendation for Council Action (Purchasing)**

Austin City Council	Item ID:	57079	Agenda Number	12.
Meeting Date:	May 12, 2016			
Department:	Purchasing			
<b>Subject</b>				
Authorize negotiation and execution of a 36-month contract with AUS-TEX TOWING AND RECOVERY LLC, to provide towing of City vehicles in an amount not to exceed \$1,483,646, with three 12-month extension options in an amount not to exceed \$494,549 per extension option, for a total contract amount not to exceed \$2,967,292.				
<b>Amount and Source of Funding</b>				
Funding in the amount of \$203,562 is available in the Fiscal Year 2015-2016 Operating Budget of Fleet Services. Funding in the amount of \$2,500 is available in the Fiscal Year 2015-2016 Operating Budget of the Aviation Department. Funding for the remaining 31 months of the original contract period and extension options are contingent upon available funding in future budgets.				
<b>Fiscal Note</b>				
There is no unanticipated fiscal impact. A fiscal note is not required.				
Purchasing Language:	The Purchasing Office issued a Request for Proposal (RFP) SLW0203REBID for these goods and services on December 21, 2015 and it closed on February 4, 2016 with one offer received. The recommended offer is the sole offer submitted by a responsible offeror. Additional information on the solicitation is included below the line. The recommended offeror is the current provider for these goods and services.			
Prior Council Action:				
For More Information:	Sandy Wirtanen, Senior Buyer, 512-974-7711			
Boards and Commission Action:				
Related Items:				
MBE / WBE:	This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9C Minority Owned and Women Owned Business Enterprise Procurement Program. For the goods and services required for this solicitation, there were an insufficient number of certified M/WBES; therefore, no subcontracting goals were established.			

**Additional Backup Information**

The contract will provide towing services for disabled City vehicles and equipment. The towing services will be provided for various types of vehicles and equipment including sedans, police cars and motorcycles, fire trucks, ambulances, dump trucks, garbage trucks, light, medium and heavy duty trucks, and truck-mounted aerial devices.

The Contractor will be available 24-hours per day, 365 days per year. The Contractor will tow the unit to a City Fleet Service Center or, if requested, to a specialized repair facility.

An evaluation team with expertise in this area evaluated the offers and scored Aus-Tex Towing and Recovery LLC as the best to provide these services based on vendor's towing equipment, ability to perform the services, personnel qualifications, total evaluated cost, and local business presence.

A complete solicitation package, including a response list, is on file in the City's Purchasing Office and is available on the City's Financial Services Austin Finance Online website. Link: [Solicitation Documents](#)